

FREDERICK COUNTY PERMITS AND INSPECTIONS
30 NORTH MARKET STREET
FREDERICK, MARYLAND 21701
(301)-600-2313

OFF PREMISE TIP JARS/PUNCHBOARDS
ORGANIZATION ANNUAL REPORT
REPORT YEAR 20_____

Section 1-2-107 (g) establishes the requirement for an Organization to submit an annual report detailing the funds received by the Organization on a monthly basis from tip jars and punchboards not operated by the organizations itself (**off-premise**). The report shall be submitted to the Department of Permits and Inspection by **February 15th** for the preceding calendar year.

NAME OF ORGANIZATION: _____

PERMIT NUMBER: _____ **Off-Premise Location:** _____

You are being requested to furnish the following information:

Funds received by the Organization from **OFF- PREMISE TIP JARS/PUNCHBOARDS:**

TOTAL FUNDS FOR A ONE YEAR PERIOD: \$ _____

MONTHS COVERED BY THIS REPORT: _____

MONTHLY TOTALS:

January _____	July _____
February _____	August _____
March _____	September _____
April _____	October _____
May _____	November _____
June _____	December _____

TOTAL NUMBER OF BAGS SOLD: _____

I certify that the above information is accurate and correct.

Signature of Responsible Party for the Organization _____

Printed Name _____ Phone _____

Department Use Only:

Received in Permit & Inspections: _____

FREDERICK COUNTY PERMITS AND INSPECTIONS
TIP JARS/PUNCHBOARDS MONTHLY REPORT